

ENSC 800: Presentations

Our Target: To Give you Presentation Experience

- Thesis Defence Presentations
- Conference Presentations

Target: To Show you how to Make these Presentations

- To give you experience in making presentation
- Get you used to speaking in front of an audience
- Learn what works in illustrations
- Power point vs overheads
- Students after 1st term in MSc or PhD
- 25 minute presentation
- 10-15 minute review of presentation

Name: _____ Date: _____
 Title: _____

My knowledge of the topic is ___high, ___medium, ___low.

Comments and Suggestions:

Introduction: Purpose, context, attention to audience

1	2	3	4	5
Non-existent or indistinct		Comprehensible		Clear and succinct

Body of Presentation: Level of detail, Organization

1	2	3	4	5
No sense of audience, inappropriate level		Generally understandable		Clear, easy to understand

Use and Quality of Audio/Visual Aids

1	2	3	4	5
Non-existent or inappropriate		Acceptable use and quality		Relevant, high quality

Body Language, Eye Contact, Movement

1	2	3	4	5
Stiff, distracting mannerisms		Generally acceptable		moves well, confident

Voice and Language

1	2	3	4	5
Hard to hear or understand, many fillers, incorrect usage		Generally acceptable		Varied voice, good volume, easy to understand

Concluding Remarks

1	2	3	4	5
Non-existent, muddled or abrupt		Comprehensible		Clear and to the point

Handling Questions

1	2	3	4	5
Uncertain, ill at ease		Acceptable		Responsive and knowledgeable

Overall Impression

1	2	3	4	5
Unprofessional		Acceptable		Interesting, well-prepared