

Agenda

Selene Engineering (Mechanical Systems Division)

May 22, 2000
10:30-11:30

1. Approval of Agenda
2. Approval of Minutes (April 24, 2000)
3. John Dunstone – Report on X2-8000 Pump Problems at KPL
4. Mike Markelson – Holiday schedule for July and August
5. Mike Markelson – Replacement for Mary Abrams (Retiring)
6. Frank Winston – Possible Locations for Company Picnic
7. Other Business

Selene Engineering

Minutes of Mechanical Systems Division Monthly Meeting

May 22, 2000

Present: Mike Markelson (Chair), Mary Abrams, John Dunstone, Patricia Goring, Eric Mallory, Joan Petersen (Recording Secretary), Peter Simpson, Alex Waring
Guests: Frank Winston (VP Human Resources), Sally Marr (Internship Student)
Absent: Hannah Franklin (with regrets)

1. Approval of Agenda

Approved.

2. Approval of Minutes (April 24, 2000)

Minutes from the last meeting were approved with minor corrections.

3. John Dunstone – Report on X2-8000 Pump Problems at KPL

John Dunstone reported that the bearings on the X2-8000 pump that supplied to KPL are up to spec and the problem lies with the balance of the main shaft connecting to the pump. After some discussion about possible ways to fix the problem, it was decided that the most reliable and cost effective approach would be to redesign the main shaft. John Dunstone and Peter Simpson will put together a proposal over the next week that can be submitted to KPL.

4. Mike Markelson – Holiday Schedule for July and August

Mike Markelson introduced Sally Marr who is currently working on her Master's at Rockcliffe University. She is helping fill in for some of the holiday absences over the Summer. She is sharing office space with Alex Waring.

5. Mike Markelson – Replacement for Mary Abrams (Retiring)

Mike Markelson noted that Mary Abrams will be retiring on August 31, and a search is currently underway for a replacement. John Dunstone suggested that her work as systems administrator has been of such high caliber that it will probably be impossible to replace her with a single person.

6. Frank Winston – Possible Locations for Company Picnic

Frank Winston was introduced by Mike Markelson. Due to poor attendance at last year's picnic, Frank suggested that the location for the picnic be changed this year. Several people pointed out that the problem was not with the location, but rather with the time because many people are on holiday in August. It was suggested that the date for the picnic be moved to early September from its current late August date. Frank agreed this sounded like a good idea (if the facilities were still available at that time) and said that he would revisit the issue after consulting with people in the other divisions.

7. Other Business

There being no further business, the meeting was adjourned at 11:25.