

Final Projects and the Proposal

Project proposals are due at the beginning of next class Wednesday, February 16, 2011. Note that these proposals should be ***brief*** (1-2 pages) and the project itself topic should be approved before submitting the proposal. ***Final project reports should be submitted on the final day of class in class on April 13th at 5:30pm.*** A further handout describing the final report content will be provided soon.

Proposal Guidelines:

Here are a set of guidelines for the content of your proposal.

Overview: outline the area of your project (ie the topic area) and the problem you are trying to tackle. Note that this should be no more than half a page long.

Milestones: For each week of the project, give a brief summary of the objective you are planning to achieve and how you will quantitatively evaluate your success. You should have milestones for: Feb 23rd, ***Mar 2nd***, Mar 9th, ***Mar 16th***, Mar 23rd, ***Mar 30th***, Apr 6th, ***Apr 13th (Final Report Due)***.

Completing your project:

What happens next...

Week of Feb 16th:

I will review your project proposals and, where necessary, make suggestions as to how to improve your milestones and increase your chance of success for your project.

Remaining Weeks:

Every two weeks you should submit a short update on the progress you have made on your project. List your milestones and summarize your progress (no more than half a page). Note these updates should be submitted on the dates bolded and italicized above (***Mar 2nd***, ***Mar 16th***, ***Mar 30th***). On April 13th, you will submit your final report on your project (a detailed discussion of its content will be provided in a future handout).